



Narracan P.S. 2295
Est. 1893

Narracan Primary School Newsletter

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ISSUE:

VOLUME 18, ISSUE 1 DATE 2ND FEBRUARY 2018

Principal's Report

Principals
Report 1

Welcome Back!

Welcome to the start of our 2018 school year! We hope that everyone enjoyed a much needed break and had some quality family time together.

Reminders &
Newsletter 2
Dates

All of our students have settled in really well. A very warm welcome to our **ELEVEN** new students: Kellia, Brock, Bailey, James, Asha, Jai, Brylee, Mason, Torri, Harun and Arthur and their families. We wish all our students another fantastic school year in 2018.

Bus Business 2

MARC Van (Mobile Library) Update

In 2018, our MARC van will change from attending our school fortnightly for a full day to half a day each week. Our MARC day is **Monday afternoons** starting next week.

From the
office 2

School Hours

9:15 a.m. Start

1st Session, 9:15 - 11:15 a.m.

Playtime 11:15 – 11:45 a.m.

2nd Session, 11:45 - 1:15 p.m.

Lunch, 1:15 – 2:00 p.m.

3rd session, 2:00 -3 :30 p.m.

Finish 3:30 p.m.

Please be aware of the times staff will be teaching and the days the office is unattended. If you need to contact the school, please try and 'phone at morning play or lunchtime, or leave a message on the answering machine and we will return your call ASAP.

Student
Awards 2

Student Free Day

Monday the 12th of February is a School Council approved **student free day**. Teachers will be at a Maths P D with the staff from our Moe

small schools cluster.

School Forms

Please sign and return the following attached forms:

- ◆ **School Bus Users 2018**
- ◆ **Local Excursion 2018**
- ◆ **Head lice inspection form**
- ◆ **Media Form**
- ◆ **CSEF (eligible students)**

Other information, attached to today's newsletter are;

Bus users pick up/ drop off timetable.

School Nursing Program (Prep)
Back to School Asthma Checklist
Gr5/6 Camp E.O.I

Help Required

Volunteers would be greatly appreciated to help with the following odd jobs :
-pressure washing bins ideally Mondays 3p.m. onwards
-weeding of gardens
-trimming shrubs
-hand watering plants

Term 1 SunSmart Reminder

During terms 1 & 4 **students need to wear a sun smart hat when outside at all times.**



Students' hats need to be a wide brimmed or bucket hat that covers their ears and the back of their neck.

Bushfire Preparedness

In consideration of the upcoming 2017-18 bushfire season, Narracan Primary has been identified as being at high risk of bushfire for this season and as such is listed on the 2017-18 BARR.

Our inclusion on the 2017-18 BARR means **we will be required to close as a precautionary measure on days determined to be Code Red** by the Emergency Management Commissioner in the Bureau of Meteorology district in which we are located. This will enable us to inform staff and parents with certainty about what will happen at our school on determined Code Red days.

Emergency Evacuation Procedures

In the event of an emergency we have several procedures depending on the type of emergency that will be put into action.

For an on-site evacuation Procedure, our staff will evacuate students onto the school oval. In the unlikely event that we need to do an off-site evacuation due to Bush fire threats or other incidences our staff will evacuate all students and visitors by bus to Thorpdale Primary School. In a lock-down procedure all students, staff and visitors will be instructed to remain indoors with all external doors and windows locked and to remain there until safe. In the event of a bushfire or grass fire our students will remain indoors in our "Shelter-in-place" area of the Little room/ Staffroom/Office area until further instruction is given by the authorities.

If an emergency evacuation is needed staff will endeavour to contact all students families as soon as it is safe to do so or a note will go home with the student to advise parents of the situation.

At the time of an emergency it is the staffs priority to ensure that all students are safe and well and that the phone lines are kept clear until advised by authorities that we are able to make phone calls.

Our full Emergency Management Plan is available to be viewed in the Office area.

Attachments

REMINDERS

2018 TERM 1

MARC van

Monday afternoons

GUMNUTS

Mon 5th Feb @ 9:30 a.m.

PUPIL FREE DAY

Monday Feb 12th
Maths P D day for
teachers.

SCHOOL PHOTOS

Monday Feb 19th

GRADRS 5/6

MELBOURNE CAMP

Monday 5th March -
Wednesday 7th March

WHOLE SCHOOL ATHLETIC

Friday 9th March

LABOUR DAY PUBLIC HOLIDAY

Monday 12 March

SENIOR ATHLETICS

9 to 12year olds
Friday 16th MARCH

NARRACAN.P.S NEWSLETTER DATES

FRIDAY 16TH FEB -
RUARY

FRIDAY 2ND
MARCH

Bus Business

Bus Monitor:

Best on Bus:

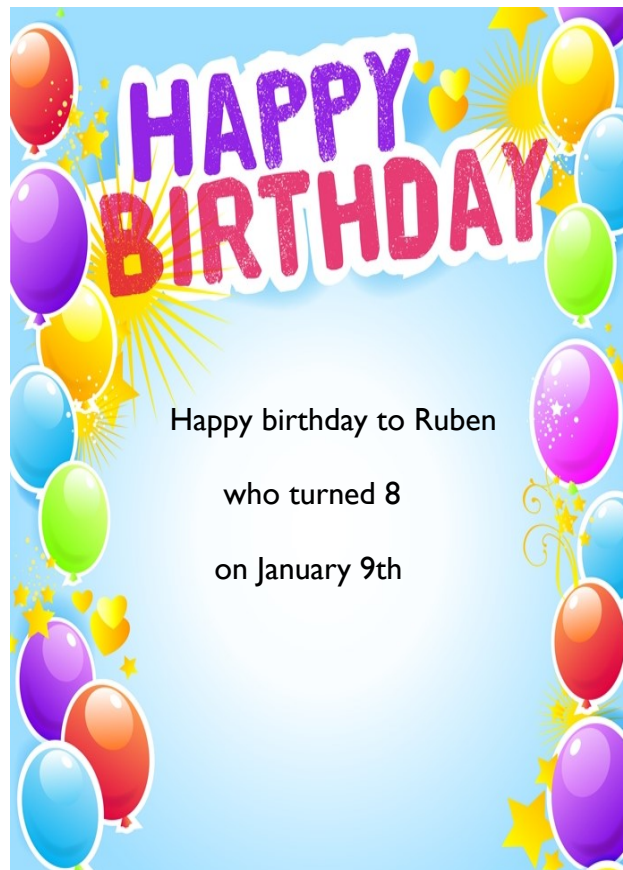
Please contact/ text our bus driver, Ken Grant on his mobile **0400 563 334** before 8:15 a.m. Please advise Ken if your child/children will not be attending school or you are a casual travelling student and would like to book a seat. Don't forget to **include your family name** in the text message.



Please ensure your bus payments are kept up to date. \$20 per week per child. A cash tin is on the bus daily to receive bus or any other payments to the school.

A reminder that payments need to be made each Fortnight for bus travel. If families become 4 or more weeks behind in their payments then the child/children will NOT be allowed to travel on the bus until what is owing is paid.

Birthday Corner



Family Account

Families accounts will be sent home this term. Please make regular payments to help keep up to date with your fees. **Payment can be made by direct deposit into the school account BSB 063521 Ac No 1006 2842**

SCHOOL PHOTOS

Monday 19th of February

Gumnuts Playgroup



Gumnuts playgroup begins next **Monday** 5th February February in the Sloyd room at **9:30** a.m. Gumnuts will be held every fortnight.

MARC Van Library



MARC van will visit every Monday afternoon.



Newsletter Dates

Newsletters will be sent home Weeks 1, 3, 5, 7, 9 The next issue will be Feb 16th

2018 Staffing

In 2018, Kevin and Xandy will work full time. Angela is here three days a week- Tue/Wed/Thur. Diane will be working Fridays. Norm Cottrell will take Music on Fridays and Brad Child will continue with MARC on a Monday. Ken Grant will drive our school bus. Heather will be working in the office on **Wednesdays**. Kathy is our cleaner. Our school breakfast program runs on Mondays, Wednesdays and Fridays. Thanks to Lois, Helen, Celia and Di for running our breakfast program again in 2018. Hazlina will again be running our fortnightly Gumnuts playgroup on Mondays.

Parking

When parking in front of the school, please leave enough space between the front of your car and the fence for children to walk along. Students are instructed not to walk behind vehicles as they are extremely difficult for drivers to see when backing out. There is room to double park behind staff vehicles. Parents are also asked not to park in the "Bus Parking" area, bearing in mind that the bus needs a large turning circle.

Family accounts

Accounts owing will be sent home with your child/dren. We need families to keep their accounts up to date.

Bus excursion charge

The bus excursion charge to cover the costs of the use of the school bus for all excursions, including swimming, has been set by the School Management group at **\$20.00 per term per child**, paying for a maximum of 2 children in the family. Parents are required to pay this charge.

Camps and Excursions

As part of the learning program we also offer camps and excursions. The grades 3-6 children join with children from Thorpdale and Boolarra Primary Schools for combined Camps. The prep-2 children have an overnight camp at school in Term 4.

Note for Bus Travellers Parents

If your child/children will not be attending school, or you need to arrange a change of pick-up or drop-off point, please **text our bus driver, Ken Grant on 0400 563334 from 7.00 a.m.**

*Please note that there is no mobile phone reception along much of the route the bus travels, so **texting is preferred and Please remember to include your family name in the text.***

Newsletters

The newsletter will generally be sent home with children on Friday on a fortnightly basis.

Sending money to school

When sending money to school, please enclose money and any forms in a **sealed envelope with the child's name, amount and activity clearly written on the outside.**

(e.g. Sam Brown, Swimming 18/5/15, \$6.00)

Envelopes need to be handed to your child's **classroom teacher/ Heather in the office**, or if your child

travels on the bus, to be placed in the cash tin on the bus.

Specially printed envelopes are available from the office counter.

There is a cash tin on the bus for bus travellers to put their envelopes in.

Absences

The Department of Education requires records to be kept of all absences. If your child is absent from school, please contact the school **and** send along a note detailing the reason for your child's absence. This is a legal requirement.

Please contact our bus driver, Ken Grant on his mobile 0400 563 334, from 7.00 a.m. if there is a change in your usual routine.

Please advise Ken if your child/children will not be attending school or if you need to arrange a change of pickup. Don't forget to include your family name in the text message.

Please ensure your bus payments are kept up to date. \$20 per week per child. A cash tin is on the bus daily to receive bus or any other payments to the school.

Parent Helpers / Working with Children Checks

There is a Government requirement, for parents to work with a small group children or to transport them, to have a current Working With Children Check for Voluntary Helpers.

This check is free if you are working in a voluntary capacity. It would be fantastic to have as many of our parents as possible with checks.

CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

School camps provide children with inspiring experiences in the great outdoors, excursions encourage a deeper understanding of how the world works and sports teach teamwork, discipline and leadership. All are part of a healthy curriculum. CSEF will be provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. **The allowance is paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.**

The annual CSEF amount per student is:

•• \$125 for primary school students

HOW TO APPLY

An application is attached to this newsletter or download from www.education.vic.gov.au/csef

MORE INFORMATION

For the CSEF application closing dates and more information about the fund visit www.education.vic.gov.au/csef